

Hugo & Oneka PTA

PTA. Every Child. One Voice.

Meeting Agenda

January 13th, 2020 - 6:00pm - DRAFT

Oneka Media Center

Call to order: 6:00 by Chrissi Miller (VP)

Quorum met!

Board Members in Attendance: Lori Mosser (Oneka Principal), Chrissi Miller (Vice President), Katie Jones (Secretary), Toni Brandvold (Kindergarten/Co-Treasurer), Lauren Schleicher (Co-Treasurer)

PTA Member Attendees: Michelle Allshouse, Christi Anthony, Brian Cern, Becca Engberg, Kari Milhofer, Molly Carruthers, Ethan Carruthers

District Non Member Attendees: Brian Morris (Hugo Principal), Andrea Schulte (4th grade)

Non Member Attendees: Cassandra Gomez, Melanie Konkel

1. Vice President's Welcome & Introductions - Chrissi Miller

- Angela Thompson, former PTA President, is now serving on the school board, being sworn in for her duties at her first meeting tonight.
- We shared our names, roles, and students' grades.

2. Secretary's Report - Katie Jones

- Approve November meeting minutes
 - Michelle Allshouse made a motion to approve
 - Motion was seconded by Brian Cern
 - Members voted - November minutes were approved!

3. Treasurer's Report - Lauren Schleicher

- Current budget by the numbers:
 - Budgeted Expenses: \$52,680.00
 - Actual Expenses YTD: \$17,868.43
 - Projected Income: \$52,680.00
 - Actual Income YTD: \$14,581.18
 - Needed to cover budgeted expenses: \$38,098.82
- Income Updates
 - Box Tops check is in: \$612.90
 - Amazon Smile deposit in mid November: \$62.56
 - Theater Night Out in February - more info. in "Upcoming Event" section

- Website Update
 - Now including newsletters
 - Looking for a Website Chair
 - Estimated 10 hours/month
 - All work to be done from home; own time
 - Molly Carruthers volunteered!
 - Lauren and Molly will connect
- Potential Upcoming Expenses - more discussion in “Open Forum”
 - Spinwheel copies
 - Updated spinwheel to be easier to read - white text
 - Suggestion from Katie Jones to add the PTA Logo/catchphrase to the heading
 - Use for informational handouts
 - 2500 copies = \$225 approx (.09 each)
 - Magnet Reorder - for future use with incoming kids
 - 2000 = \$380, 2500 = \$400
 - What will ensure we have enough for future use?
 - Spend the money now or wait and order in smaller batches?
 - Very few currently on hand
- Scholastic Dollars Update
 - Book fairs are zero cash income events. Any cash that we deposit goes directly to Scholastic and we are fully paid out in Scholastic Dollars
 - Scholastic Dollar balance: \$9480.81 + \$611.10 (expires May 2020)
 - Presented Scholastic Dollars use to All School Book Club teachers/staff
 - Sue Olsen spent \$590.23 on upcoming K-1 books and library update
 - Who is running Oneka All School Book Club this year?
 - Susan Rakozcy and Julie Stonehouse
 - Will also use for upcoming Book Fairs - decorating kit/other costs
- Approve the January budget
 - Motion made by Lori Mosser
 - Motion seconded by Molly Carruthers
 - Members voted - budget approved!

4. Principals' Reports

- Brian Morris (Hugo)
 - Jumped back into learning after winter break
 - Boosterthon kicking off tomorrow
 - Wargo Nature Center coming
 - February - I Love to Read Month
 - Teachers working on reading and writing
- Lori Mosser (Oneka)

- One School One Book
 - Susan Rakoczy (Media) and Julie Stonehouse (Instructional Coach) will lead this year
 - Two books
 - 2nd-3rd - TBD
 - 4th-5th - “Ban This Book”
- Project Based Learning (PBL)
 - 14 teachers being trained
- Boosterthon - principals “looking forward” to the incentives
 - Human sundae, taped to the wall, sleep on the roof, etc.

5. Vice President's Report - Chrissi Miller

- Filling in for former PTA president Angela Thompson
- Needing to fill the President position

6. Nominate and Elect New PTA President - Interim though June 2020

- Candidates
 - Becca Engberg has volunteered; no other candidates
 - Lauren Schleicher nominated Becca
 - Kari Milhofer seconded the nomination
 - All voted Becca in as interim president
 - THANK YOU, Becca and WELCOME!!

7. Upcoming Events/Committee Chair Reports

- Glow Bears Fun Run - Christi Anthony
 - January 14th (kickoff day)
 - Packets will come home after kick-off assembly
 - T-Shirts fully funded through community sponsors!
 - T-shirts will be used for both the Glow Bears Run and the Color Run in May
 - Becca Engberg suggested passing out the t-shirts the day of the run
 - Agreement that this will boost excitement and confirm that all students have their shirts for the event
 - January 15th-23rd - Daily visits from Booster team
 - Teachers have access to a valuable website resource
 - Teachers need to sign-up for daily visits
 - January 24th - Indoor Glow Run!
 - 2-4 Volunteers needed to help with Glow Bears Run
 - Not advertising the run to parents to attend
 - Staggered times; too many people in the building
 - Lauren Schleicher suggested making a video of the event/run to share with parents electronically
 - Lori Mosser suggested Ari Miron from the district
 - Can use the Bear mascot
 - Fun support for the kids
 - Anyone want to volunteer??

- Goals is to raise \$22,000 to help support school programs
 - 21 kids already begun fundraising (before even officially begun)
 - Pledges can be made as a lump sum or per lap
 - Molly Carruthers reminded parents to ask if employers will match donations (she did though Boston Scientific)
- Classroom incentives and school incentives to help motivate!
 - School incentive - principals dressed up in costumes for a day!
- Learning year - monitor progress for future
 - Mid and post program meetings with Booster staff
 - Booster Reps: Bouncing Becca (Hugo); Lil Ellie (Oneka)
 - Lauren offered to post this fundraiser on the shared WBL PTA/PTO Facebook site to see if any may want to visit/witness as potential for use in their school(s)
- Goal is that this fundraiser will raise enough money so that Color Run will be a free community event (not competing for fundraising funds)
 - Make sure that the word gets out that THIS IS OUR LAST MAJOR FUNDRAISER for the school year!!
- Box Tops - Katie Solem
 - Collection Deadline - February 1st
 - Working to earn all-school popcorn party, if earn \$1,000 in BT
- Saints North PTA Sponsored Skate Night
 - February 6th; 6pm - 8pm
 - PTA sponsored event - free to attend!
 - skates are free; small fee for rollerblades
 - Board will have a welcome/information table
 - Will send more information home
 - Check with Saints North about stickers for students to wear home
- Theatre Night Out - "Frozen"
 - Saturday, February 8th @ 2:00
 - Forest Lake High School
 - 10% of ticket sales come back to PTA
 - Presale tickets only
- Hugo Book Fair - Katie Jones and Lauren Schleicher
 - February 18th-21st
 - Jungle Theme
 - Friday, February 14th (PD/teacher work day)
 - Afternoon set-up
 - Sign-up Genius to come soon
- Conference Dinner - Kristin Garner
 - Thursday, February 20th
 - Traditionally has been a potluck with parents signing up to donate items
 - Katie Jones reached out to Kristin to confirm, but hasn't heard back
 - Kari Milhoffer suggested including Michelle Anderson (former chair) to aid in connecting/planning
- Yearbook - Michelle Allshouse
 - Learning a new system

- Ink blast theme - fun and a lot of orange
- Cover has been submitted
- Going through class lists to confirm names/spellings
- Flyers went home last Friday (1/10/20)
 - Lifetouch sends out reminder emails
 - \$17 with upgrade options
 - Orders due by February 28th
- Final submissions due by the end of March
- Krisi Beck helps with internal items during the school day
- Teachers/parents can work with Kristy Rockford and Joelle Sather in the offices for those who may need financial assistance
- Color Run - Christi Anthony
 - Saturday, May 2nd
 - Begun planning conversations with the City
 - Sponsors asking about having a booth at the Color Run as a way to promote/advertise
 - Can't sell anything or offer food
 - Looking for a co-chair
 - A lot of the financial/sponsorship work has been done
 - Need help with planning with the City/event day coordination
 - Brian Cern volunteered!

8. Funding Requests - none

9. Open Forum

- Magnets - reorder for distribution?
 - Discussion of no place to stick with appliances changing
 - Becca suggested a bookmark
 - Lauren will look into alternative options
 - How to get PTA info. out to families in a fun/usable way?
 - Promote website
- Spinwheels - order color prints?
 - .09 each online
 - Yes, with headline update to include PTA logo/catchphrase
 - Handout at Saints North

10. Attendance Drawings

Target - Christi Anthony

Grundhofers - Melanie Konkel

Oneka Parking Spot - Kari Milhofer

Kari Milhoffer made a motion to adjourn the meeting

Seconded by Michelle Allshouse

Meeting Adjourned: 6:54

**Thank you for your time and dedication to helping our students, staff, and schools!
We appreciate your thoughts, help, and commitment!**

Please join the PTA and give action to your voice; WE need you on our team! Membership forms available at all meetings, and also on our all new website: www.hugoonekapta.org.

Also, please like us on Facebook - Hugo and Oneka Elementary PTA

FREE CHILDCARE PROVIDED DURING EVERY MEETING!!

**Next PTA Meeting:
Monday, February 24th, 2020 at 6:00 pm
Hugo Elementary Media Center**

