

Hugo & Oneka PTA
PTA. Every Child. One Voice.
Open Meeting Minutes - DRAFT
Online Meeting via Zoom
May 18th, 2020

Call to order: 6:05 by Becca Engberg
Quorum met!

Board Members in Attendance: Lori Mosser (Oneka Principal), Chrissi Miller (Vice President), Katie Jones (Secretary), Toni Brandvold (Kindergarten/Co-Treasurer), Lauren Schleicher (Co-Treasurer)

PTA Member Attendees: Michelle Allshouse, Molly Carruthers, Ethan Carruthers, Brent Schleicher

District Member Attendees: Katie Solem- 4th grade, Elizabeth Ulmer (3rd grade)

District Non Member Attendees: Brian Morris (Hugo Principal), Abby Gooch (1st grade), Dayne Doeblen (Oneka PE), Natalie Huffman (Oneka Spanish)

Non Member Attendees: Tina Mortimer

1. President's Welcome & Introductions - Becca Engberg

2. President's Report - Becca Engberg

- Thanked everyone for welcoming her in her first year, as a new parent/member/president to the PTA.
- Thanked everyone for their time and dedication to the PTA.

3. Secretary's Report - Katie Jones

- Approve April Meeting Minutes
- Lauren Schleicher made a motion to approve the minutes.
- Molly Carruthers seconded the motion.
- April minutes were approved!
 - Will be posted on both the district and PTA websites.

4. Treasurer's Report - Lauren Schleicher

- Current budget by the numbers:
 - Budgeted Expenses: \$52,680.00
 - Actual Expenses YTD: \$37,971.35

- Approx. 72% of budget used
 - Projected Income: \$52,680.00
 - Actual Income YTD: \$50,384.01
 - Earned 96.6% of our goal!
 - Income Updates
 - Still waiting on Box Tops check.
 - Came this morning; will get from Kristy Rockford.
 - Two more corporate checks came through.
 - Expense Updates
 - Classroom expenses coming through! Over 50 teachers are participating!
 - Intervention ia using up their budget!
 - There may be more 5th Grade Graduation coming through.
 - Possible Artist in Residence Spring payment.
 - End of year wrap up
 - Fiscal year ends June 30th.
 - Will continue to write checks until end of the school year.
 - Budget Approval
 - Molly Carruthers moves to approve the current budget report.
 - Michelle Allshouse seconded the budget report.
 - Members voted; budget report approved!

5. 2020-2021 PTA Budget - Lauren Schleicher

- Share proposed budget (see chart)

No Change to the Following Expense Lines:

Admin. Disc. Staff Support \$300	Assembly 2-5 \$700	PTA Operating Expenses \$2000
Artist in Residence \$8250	Assembly K-1 \$700	School Safety Patrol Camp \$570
AIR - Supplies \$1000	Insurance \$180	Wargo Nature Center \$2700
BOSS/Student Council \$500	Music Department \$700	5th Grade DARE/Grad Party \$250
Classroom Support \$12,000	Orchestra \$200	

Proposed Increases:

<i>Line Item</i>	<i>Proposed Budget (Increase YOY)</i>
All School Book Clubs	\$2500 (\$300)
Magazine Subscriptions	\$2000 (\$200)
Intervention Support	\$6000 (\$1000)
Phy Ed Support	\$1000 (\$300)
Scholarships	\$2000 (\$1000)
Technology Subscriptions	\$5000 (\$1000)

Proposed Eliminations:

Star Lab	-\$200
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Proposed Changes:

Social Events - \$1500	Bingo Night	\$200
	Rollerskating Night	\$1500
Staff Appreciation - \$1600	Conference Dinners	\$500
	Staff Appreciation Week	\$1500

Proposed New Line Items:

Enrichment Support	\$6000
Grade Level Support	\$6000

Income Estimates:

Box Tops	\$1000	Continue to maintain \$1000 goal for year
Boosterthon	\$30,000	Only fundraiser for the year
Membership Dues	\$250	Increase of 4 members over 19-20 year
Direct Donations	\$1500	Includes corporate matches, etc.

Final Breakdown:

Total Expenses	\$68,550
Total Income	\$32,750

PROJECTED LOSS	-\$35,800
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- The PTA typically spends ~70-75% of its annual budget.
- The proposed changes would bring our budget down to just under \$100,000.
 - The goal is to bring the budget down (not fiscally responsible to operate on such a large surplus in the bank when our goal is to fundraise in support of our schools.
 - Help with dissolving our PTA when we need to separate into two PTAs when the new Hugo elementary school opens.
 - Help to only have one fundraiser next year with so many unknowns with the health/economic budget crisis.
- Approve '20-'21 PTA Budget
 - Ethan Carruthers made a motion to approve the '20-'21 budget.
 - Michelle Allshouse seconded to approve the '20-'21 budget.
 - Budget for 2020-2021 approved!
- Katie Solem left the meeting to hold a class meeting at 6:30 pm.

6. 2020-2021 PTA Board

- Nominations
 - President - Lauren Schleicher
 - Lauren nominated herself to run for the President position.
 - Becca Enberg seconded the nomination.
 - Treasurers (book-keeping)
 - Ethan and Molly Carruthers nominated themselves to be Co-Treasurers.
 - Lauren Schleicher seconded the nomination.
 - Co-Treasurer (check writing/signing)
 - Abby Gooch nominated herself to be co-treasurer.
 - Lauren Schleicher seconded the nomination.
 - Toni is going stay on the board as a check signer.
 - Becca Engberg nominated herself to run for Secretary.
 - Lauren Schleicher seconded the nomination.
- Election
 - Members voted and all nominated board members were approved for their positions for the 2020-2021 school year.
 - Congratulations and good luck to the new Hugo/Oneka PTA board members!!

7. Principals' Reports

- Brian Morris (Hugo)
 - Hugo teachers are continuing to support the academic and social/emotional growth of their students during distance learning. In the past week I have seen writing about compare & contrast, watched two cooking lessons and sight word hopscotch, learned about the bossy R, and

played number bingo. And I have even been invited to participate in Magic Day and Music Day. Teachers are scheduling End-of-Year Conversations with students and parents as a way to discuss student learning that has occurred this year and to provide closure to the year.

- We have 130 students registered for Kindergarten in 2020 (compared to 128 at this time last year) and are planning for seven kindergarten classrooms. Incoming kindergarten families will soon receive a “Welcome to Kindergarten, 2020” video as a substitute for our missed kindergarten open house and out-going first graders will get to enjoy a video tour of Oneka in the upcoming weeks.
- Lori Mosser (Oneka)
 - Last week, our second grade teachers invited two engineers to talk with our kiddos and one teacher had a talent show which was incredible! Maggie Clark’s 5th grade class was interviewed by Kare 11’s Jana Shortal about their “typical” distance learning day.
 - Materials collection and pick-up will happen June 1 - 3, from 7:30 am - 5:00 pm, with a last call on Friday morning.
 - 5th Grade will have a special pick-up on Thursday, June 4th, in which we will have a few extra staff members dressed in grad robes and mortar boards, the “white bear” will also make an appearance, and our DARE officer to say farewell. We’ll have some music playing and students will receive a few extra goodies.
 - Chromebooks, chargers, and hotspots will be collected later in August. More info will come this summer.
 - Teachers have or will be starting their End of Year conversations with students and/or families to wrap up their unique year of learning! This is in lieu of a report card for the second semester.

8. Committee Chair Reports

- Yearbook - Michelle Allshouse
 - No update.
 - Hoping the yearbooks will arrive in time for the year-end pick-ups.
 - LifeTouch did have to shut-down some of their operations due to the Covid-19 outbreak, but they are trying their best to get things printed and shipped out to schools.

9. Special Funding Requests

- 1. Elizabeth Ulmer - requesting mobile white board for \$106
 - Used daily; two-sided so can use on two sides of the classroom.
- 2. Natalie Huffman - requesting storage cabinet, paper organizer, and puppet organizers for \$391
 - Moving to a much smaller classroom, with a lot less storage.
- Lauren Schleicher made a motion to approve.
- Molly Carruthers seconded the motion.
 - Christi Anthony joined the meeting.
 - Both special requests were voted on and approved!

10. Open Forum

- Nothing to discuss.
- Thank you for a wonderful school year! Stay healthy and have a great summer!

Lauren Schleicher made a motion to adjourn the meeting.

Seconded by Molly Carruthers.

Meeting Adjourned: 6:45

**Thank you for your time and dedication to helping our students, staff, and schools!
We appreciate your thoughts, help, and commitment!**

Thank You To Our Volunteers!

Running the PTA is an important commitment that takes much time and dedication. The fundraising and events that are planned help support the students, staff, and schools.

Every aspect of the PTA is run by volunteers. Thank you to everyone who worked behind the scenes on PTA planning committees to organize our fundraisers and community events, volunteered time to help work at a PTA sponsored fundraisers/events, reached out to community businesses to help sponsor our events/provide prizes, and raised funds to help support our PTA budget. **To the 2019-2020 PTA board, members, committee chairs, volunteers, and supporters, we extend a HUGE THANK YOU for your time and talents!** Our schools benefit from YOUR help and dedication to our staff and students!! The Fall Fundraiser - Direct Donation Drive, Bingo Night, Box-Tops, Boosterthon Glow Run, Roller-Skating Night, Yearbook, Book Fairs, and Teacher Conference Dinners were all successful because of your help and support! And for that, we say, "THANK YOU!" Although our school year did not end the way we had planned, we are grateful for a successful year of partnering with teachers and parents to support our schools.

Thank you for your time and dedication to helping our students, teachers, and schools! We NEED your help and support! We appreciate your thoughts, efforts, and commitment!

**Have a great summer!!
We hope to see you (and many more) back in the fall!!
Please bring a friend and/or neighbor
with you to our September meeting!**

**Next PTA Meeting:
Monday, September 17th, 2020 - 6:00 pm
Hugo Elementary Media Center**